

# Annual Members' Show

August 1 – 28, 2008

## CALENDAR

May 24, 2008	Final Entry Due Date
May 26-30, 2008	Jury Dates
June 4, 2008	Notifications Sent
July 23-25, 08 12-7pm	All Work to Arrive
August 1-28, 2008	Exhibition Dates
August 1 / 6-9pm	Opening Reception
August 29, noon-7pm	Pick Up Work
September 3, 2008	Shipping Pick-Up *

\*Artist schedules pick-up of her work with her preferred shipper

**Artwork Entry – up to three works submitted** as slides, on cd, as video work or as digital files online. One detail per work if needed. Works must not exceed 48" horizontally, and may not be previously shown at WMG.

**Slides** Clearly labeled slides of 3 works held in a slide sleeve (section of slide sheet). Label slides with your name, title, medium, size and numbers that correspond to entry form. Indicate the top of the slide.

**CD** Images of up to 3 works plus detail if needed. Images must be numbered to correspond with numbers on entry form

**Online Entries** Submit up to three (3) pieces of your art for each exhibit. All you need is a digital image of the artwork you wish to submit. Our image upload process automatically resizes and compresses your images to the required size [www.womanmade.org/artentries](http://www.womanmade.org/artentries).

**Statement** An artist statement, from 50 to 200 words, must be neatly printed or typed and then attached to this form with a staple. We will reprint and mount your artist statement next to your work if your work is accepted.

**Entry Form** For slide entries complete in its entirety. Indicate what media you used to create your work. Type or print clearly. Include your phone number and email. Detach and return with slides, statement, fee and a return envelope.

**Entry Fee** \$24 non-refundable entry fee. Check or money order payable to Woman Made Gallery. Entry fees from countries outside the USA need to be paid with International Money Order. Please consider a \$1 contribution to WMG's Entry Fee Scholarship Fund. This will benefit women artists who cannot afford the entry fee. You can qualify for the entry fee scholarship by sending a letter demonstrating your need.

**SASE** Include a self-addressed, stamped envelope for the return of non-accepted material. WMG will not return slides/cd/video without it!

## Woman Made Is Responsible For:

1. Insuring artwork while on exhibit.
2. Installing/displaying all artwork professionally.
3. Invitation design and printing costs.
4. Sending invitations to WMG's mailing list.
5. Having staff on premises during regular hours.
6. Providing each artist with 10 invitations.
7. Sending press releases to publications.
8. Returning shipped art by September 3, 2008 with artist's choice of shipping company.

## Artist Is Responsible For:

1. All art entries to arrive between July 23 and 25, 2008, from noon to 7pm
2. Pick-up hand-delivered work on August 29 from 12 - 7pm. WMG is not liable for artwork left beyond Sept. 3, 2008.
3. Mailing invitations to personal mailing list.
4. Any expense for publicity photos.
5. Being professional and cooperative in adhering to Woman Made Gallery's guidelines.
6. Providing artwork that is ready to be installed.
  - 2-D work must be prepared properly for hanging.
  - Sculptures must sit sturdily on pedestal or floor.
7. Paying \$10.00 administrative fee for all **shipped** work.
8. All Shipping Fees and arranging pick-up of unsold artwork on September 3, 2008 between noon to 7pm by artist's preferred shipping company.

## Size & Weight Specifications:

**Work may NOT exceed 4' horizontally or be over 75 pounds in weight except if delivered and picked up personally. WMG will refuse shipment of art that is heavier than 75 pounds.**

**Sales:** WMG handles all sales of work while on exhibit. The gallery retains 40% commission of the sale price. Artists will be paid no later than 30 days after the close of the exhibit. Indicate insurance values for all artworks, including those not for sale. Insurance value is the price without the gallery commission. (Example: Your price \$500 – Ins. Value \$300)

**Invitation & Website:** At least **one** artwork will be chosen for cover design of invitation and all selected images will be on the WMG website.

**Agreement:** By submitting their work to this exhibition all artists agree to allow reproduction of their slides, digital files and/or photographs taken of their art for educational, publicity, and archival purposes.

**Please do not send any unrequested material!**

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**FINAL Entry Deadline: May 24, 2008**

- Use this Entry Form for mail-in applications only
- Visit [www.womanmade.org/artentries](http://www.womanmade.org/artentries) to submit digital files
- Print legibly and return this part with art entry, statement, fee and SASE. Do not send any unrequested material.
- Include 40% commission to WMG in the sale price of your work. If you do not list a price the work will be not for sale.

Name \_\_\_\_\_

Street \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ ( ) Check here if you added \$1 to your entry fee to help the Entry Fee Scholarship Fund

Email \_\_\_\_\_

List insurance value if your work is not for sale. Include depth if your work is three-dimensional.

1. Title \_\_\_\_\_

Detailed Media: \_\_\_\_\_

Dimensions: (H x W x D) \_\_\_\_\_

Price: \_\_\_\_\_ Insurance Value: \_\_\_\_\_

1a. Detail Slide: ( ) yes ( ) no

2. Title \_\_\_\_\_

Detailed Media: \_\_\_\_\_

Dimensions: (H x W x D) \_\_\_\_\_

Price: \_\_\_\_\_ Insurance Value: \_\_\_\_\_

2a. Detail Slide: ( ) yes ( ) no

3. Title \_\_\_\_\_

Detailed Media: \_\_\_\_\_

Dimensions: (H x W x D) \_\_\_\_\_

Price: \_\_\_\_\_ Insurance Value: \_\_\_\_\_

3a. Detail Slide: ( ) yes ( ) no

Total Number of Slides Included: ( )

**PLEASE RETURN THIS COMPLETED SECTION WITH YOUR ENTRY!**

Cut Here

