

# HER MARK 2009 WORDS

Woman Made Gallery's Art and Poetry Publication

## CALENDAR

March 7, 2008	Entry Due Date
March 28, 2008	Notifications Sent
July 31, 2008	Her Mark 2009 Available
Sunday, August 3	Release Party & Reading 2-4pm

## ENTRY CHECK LIST

( ) **Poems** Up to three separate works may be submitted by mail or email. Poems must have been completed in the last three years, not been previously published and must be able to fit within a page size of 5" x 7" if selected. Type or print poems, each on a separate page. Number the poems according to the entry form (i.e., entry #1, #2, #3). Write your name and contact info including address, phone and email address on the back of each poetry page. Only your should be on the front side of the paper.

To email your entry visit our website:  
[www.womanmade.org/entryform.html](http://www.womanmade.org/entryform.html)

( ) **Statement** Include a printed or typed bio and statement on the back of the entry form, up to 150 words to be included in publication if poet is selected.

( ) **Entry Form** Complete entry form in its entirety. Type or print clearly. **Include your phone number and email address.** Detach and return with poems, statement, fee and your self-addressed, stamped envelope.

( ) **Entry Fee** \$10 non-refundable entry fee for up to three poems. Check or money order payable to Woman Made Gallery. Entry fees from countries outside the USA need to be paid with International Money Order. Please consider a \$1 contribution to WMG's Entry Fee Scholarship Fund. This will benefit women writers who cannot afford the entry fee. You can qualify for the Entry Fee Scholarship by sending a short letter demonstrating your need.

( ) **SASE** Please include a self-addressed, stamped envelope for notification. WMG will not return poems.

( ) **WMG membership** (optional)

( ) **Please do not send any unrequested material!**

## GALLERY RESPONSIBILITIES

1. WMG is responsible for design, printing and promotion of HER MARK 2009.
2. WMG will not use the selected poems for any publishing or printing purpose other than the HER MARK 2009 publication and its promotion.
3. WMG will hold a Release Party and Reading on Sunday, August 3, from 2 to 4pm at the Gallery.
4. WMG will send HER MARK 2009 order forms and invitations announcing the Release Party to its 2000-person mailing list and provide poets with forms and invitations to distribute.
5. WMG will sell HER MARK 2009 in its gift shop and during its annual Holiday Bazaar in December.
6. WMG will distribute HER MARK 2009 to sell in local Chicago stores and select bookstores nationwide.
7. WMG will provide selected poets with three complimentary copies of HER MARK 2009.

## POET'S RESPONSIBILITIES

1. Each HER MARK 2009 poet retains the copyright of her work, however, poets must grant WMG one-time publication rights for their poems. This includes use for publicity and promotion of the datebook. WMG would appreciate the mention HER MARK 2009 in subsequent publications of selected poems.
2. Poets must be professional and cooperative in adhering to WMG's guidelines.
3. Poets are responsible for expenses of mailing order forms to their own mailing list.
4. No royalties of any sort will be given to the poets for sales of HER MARK 2009.
5. Selected poets are invited to participate in a Reading during the HER MARK 2009 Release Party at the Gallery on Sunday, August 3, 2008, from 2 to 4pm. While not a requirement, it's a great opportunity for exposure and networking!

### **Agreement:**

Poet's Signature on entry form gives poet's consent to all conditions specified in this prospectus.

## HER MARK 2009 WORDS Entry Form

Please print legibly and return this form with poems, statement, fee and SASE. Do not send any unrequested material.

NAME: \_\_\_\_\_

STREET: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

Check here if you added \$1 to your entry fee to help the Entry Fee Scholarship Fund

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

List your entries below. On separate sheets of paper (one for each poem), type or neatly print your poems consecutively. Number your poems according to the entry form (#1, #2, #3). Include your name and contact information including address, phone and email on the **back** of all sheets submitted. Only your numbered poems are to be on the front side of the paper. Poems must have been written in the past three years, not been previously published and be able to fit within a page size of 5" x 7" if selected.

1. TITLE: \_\_\_\_\_

2. TITLE: \_\_\_\_\_

3. TITLE: \_\_\_\_\_

**Agreement:** Signature gives poet's consent to all conditions specified in this prospectus.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Total Number of Poems Included:** \_\_\_\_\_

